



State of Rhode Island and Providence Plantations

DEPARTMENT OF ATTORNEY GENERAL

150 South Main Street • Providence, RI 02903

(401) 274-4400 - TDD (401) 453-0410

Peter F. Kilmartin, Attorney General

VIA EMAIL ONLY

August 21, 2015

PR 15-45

Mr. Ken Block

Re: Block v. Block Island Volunteer Fire Department

Dear Mr. Block:

Your Access to Public Records Act ("APRA") complaint filed against the Block Island Volunteer Fire Department ("Fire Department") is complete. By email correspondence dated March 31, 2015, you allege the Fire Department violated the APRA when it failed to respond to your Fire Survey. Your March 31, 2015 APRA complaint states, in pertinent part:

"[W]e (members of the non-profit group WatchDogRI) have sent via registered mail an APRA request to the Fire Chief's attention. The registered mail was sent on December 3, 2014 to a Post Office Box at PO Box 781 New Shoreham, RI. The letter was signed for on 12/8/2014.

The survey that we sent to the New Shoreham Fire Department was one of almost 70 fire surveys that we sent to fire organizations around the state. Given the fact that we received a delivery confirmation of our letter, we believe that the Department is in violation of Rhode Island's APRA law by failing to respond to our request at all."

Ms. Katherine Merolla, Esquire, submitted a response to your complaint on behalf of the Fire Department. In relevant part, the Fire Department states:

"B.I. Volunteer Fire is a small, all-volunteer fire department with no paid staff and no office personnel. There is no professionally run office structure. The volunteers have day jobs to support their families and respond when there is an emergency. Emergency dispatches go through the police department.

The Department does not have an email account or web page. Department mail is picked up by the treasurer who then deposits the mail unopened on the desk of the volunteer chief which is located in the office...All mail pertaining to the

Department is placed on the desk and the volunteer chief sifts through it prior to the Department's monthly meeting.

Although the treasurer acknowledges that the Department must have received Block's letter...the treasurer did not open the envelope and had no knowledge of its contents. Apparently, this envelope was somehow separated from the mail and lost...

In addition to the foregoing, the Town of New Shoreham, on its website, has the process to be followed when a person or entity wishes to make an Access to Public Records Act request. The complainant did not follow the process.

The Block 'request' is actually not an APRA request within the meaning of the statute. The APRA requires that public bodies provide access to public documents, not respond to interrogatories...

A review of the Block request demonstrates that it is actually a lengthy 'fire survey' and does not constitute a proper APRA request."

We acknowledge your rebuttal and will address your relevant points below.

In examining whether a violation of the APRA has occurred, we are mindful that our mandate is not to substitute this Department's independent judgment concerning whether an infraction has occurred, but instead, to interpret and enforce the APRA as the General Assembly has written this law and as the Rhode Island Supreme Court has interpreted its provisions. Furthermore, our statutory mandate is limited to determining whether the Fire Department violated the APRA. See R.I. Gen. Laws § 38-2-8. In other words, we do not write on a blank slate.

Before we can address whether the Fire Department violated the APRA when it failed to timely respond to your Fire Survey, as a preliminary matter, we must first determine whether your Fire Survey was indeed a proper APRA request. See Schmidt v. Ashaway Volunteer Fire Association et. al., PR 99-21 ("in order for this Department to have jurisdiction to inquire into an APRA matter, the complainant must first have requested a record from a public body, and second, the complainant must have been denied access to the requested record").

Pursuant to Rhode Island General Laws § 38-2-1, "[t]he purpose of this chapter is to facilitate public access to public records," and to accomplish this purpose, the APRA mandates that "[e]xcept as provided in § 38-2-2(4), all records maintained or kept on file by any public body, whether or not those records are required by any law or by any rule or regulation, shall be public records and every person or entity shall have the right to inspect and/or copy those records at such reasonable time as may be determined by the custodian thereof." See R.I. Gen. Laws § 38-2-3(a). (Emphases added). The APRA further provides that "[n]othing in this section shall be construed as requiring a public body to reorganize, consolidate, or compile data not maintained by the public body in the form requested at the time the request to inspect the public records was made except to the extent that such records are in an electronic format and the public body would

not be unduly burdened in providing such data.” See R.I. Gen. Laws § 38-2-3(h). Based upon these provisions, as well as others, this Department has repeatedly expressed that “the APRA requires public bodies to provide access to public documents, not respond to interrogatories.” See Calouro v. Town of Bristol, PR 14-21; Schmidt v. Ashaway Volunteer Fire Association and Ashaway Fire District, PR 97-23; Gagnon v. East Providence School Committee, PR 12-12. See also R.I. Gen. Laws § 38-2-2(4)(defining “public record”). The conclusion that APRA requires public bodies to provide access to public records, but does not mandate a public body to respond to questions, is beyond any doubt.

In this case, the evidence demonstrates that on or about December 2, 2014, you sent a letter addressed to Mr. Tristan Payne, Chief of the Fire Department, to PO Box 781, Block Island, Rhode Island, 02807. Included with the letter was a document delineating forty-nine (49) separate categories or questions you entitled “Fire data survey by municipality/fire district” (hereafter “Fire Survey”).¹ The December 2, 2014 cover letter states, in relevant part:

“I am writing today to request information about your fire department pursuant to the Rhode Island Access to Public Records Act. *R.I. Gen. Laws* §§ 38-2-1. Et. Seq.

My strongest preference is for you to deliver to me an electronic response to as many of the questions below as possible in either a spreadsheet, CSV document or Word document as first preferences or PDF format as a secondary preference. * * *

An inability to answer one or more questions should not prevent you from responding to all other questions in this survey.

We have attempted to send this request electronically to you. If you have not received the electronic request and would like us to send one so that you can reply electronically, please contact me...” (Emphases added).

As noted above, the APRA does not require a public body to respond to interrogatories or questions, but instead requires a public body to produce responsive public documents. See Setera v. City of Providence, PR 95-20; Schmidt v. Ashaway Volunteer Fire Association et. al, PR 97-23. While this Department has acknowledged that an APRA request need not contain “talismanic language” in order to constitute a valid APRA request, see IBPO Local 302 v. Town of Portsmouth, PR 14-34, this is not a case, such as IBPO Local 302, where a person seeks access to documents through what might be considered a less than precisely worded APRA request. Instead, the evidence presented in this case demonstrates that through your December 2, 2014 cover letter and attached Fire Survey you, largely, if not entirely, sought answers to questions, i.e., the Fire Survey, and did not seek responsive documents. We explain below.

Your Fire Survey consists of forty-nine (49) questions and in almost every case your Fire Survey contained a space designated for the Fire Department’s “answer.” Pursuant to your December 2, 2014 cover letter, you instructed the Fire Department that your “strongest preference is for [the

¹ We have attached the Fire Survey as an exhibit to this finding.

Fire Department] to deliver to [you] an electronic response to as many of the questions [in the Fire Survey] as possible” and that “[a]n inability to answer one or more questions should not prevent [the Fire District] from responding to all other questions in this survey.” Although not conclusive, it is not lost upon this Department that you use the words “answer” and “questions” when explaining how the Fire Department should respond to your Fire Survey. Even the title of your request – “Fire Survey” – immediately suggests to the recipient that you sought some type of response other than responsive documents. More important to our conclusion is our review and the general context of the Fire Survey. While our inclusion of the Fire Survey as an attachment to this finding makes extended reference to the Fire Survey unnecessary, as an example we highlight for demonstrative purposes the first page of your Fire Survey:

Personnel questions

- 1) How many full time, paid employees are employed by your organization? This number should include all administrative staff including for example secretarial and tax collection and assessment, all levels of management and all full time, professional paid firefighters including EMS staff employed by your organization.

Answer: _____

- 2) How many administrative staff including secretarial, tax collection and assessment or any other administrative functions are employed by your organization?

Answer: _____

- 3) How many management employees (including titles like chief, fire marshal or any other paid full time employee who is not considered administrative but is also not considered a paid, full time fire professional) are employed by your organization?

Answer: _____

- 4) How many paid, full time, professional firefighters (including EMS) are employed by your organization?

Answer: _____

- 5) How many on-call firefighters (not paid, full time professional firefighters but firefighters paid hourly when needed) are employed by your organization?

Answer: _____

- 6) How many unpaid volunteer firefighters are associated with your organization?

Answer: _____

- 7) How many EMS staff in total are employed by your organization?

Answer: _____

Later in the Fire Survey you propound "Question 13" and provide a sample answer:

13) Please list your minimum manning standard and how it has changed over the last ten years (for example, 2004 3, 2007 4, 2012 5):

Answer: _____

Answer: _____

Answer: _____

Answer: _____

Yet later in the Fire Survey, you instruct the Fire Department that:

"37) For each fire station in your organization, please answer on a separate page for each active fire station questions 38 through 49. Copy blank pages as necessary for additional stations." (Emphasis in original).

Following this instruction, the Fire Survey depicted, in pertinent part:

38) Name of fire station: _____

39) Full address of fire station: _____

40) Equipment at station

Description (Engine, Ladder, Rescue, etc)	Designation (E1, R2, for example)	Reserve (Y/N)

In sum, the very design and content of your Fire Survey is formatted to enable (and instruct) the Fire Department to respond to your Fire Survey "questions" with a narrative response or answer, and not documents. Moreover, as detailed earlier, your December 2, 2014 cover letter supports our conclusion. Specifically, in this cover letter you advise the Fire Department that your "strongest preference is for [the Fire Department] to deliver to [you] an electronic response to as many of the questions below as possible" and you offer to send the Fire Survey electronically to the Fire Department "so that [the Fire Department] can reply electronically."

At various points your rebuttal supports our conclusion. For instance, you write that:

“For question #1, which asked for the number of paid, full time employers, an answer of zero for [the Fire Department] would be an appropriate and necessary APRA response if zero was the correct number * * *. In fact, the time necessary to provide this answer is the time it would take to type the number zero or ‘not applicable.’”

Your argument demonstrates conclusively in our opinion that you sought a narrative response, and did not seek documents. While you suggest that the “answer” to “Question 1” could have been “zero” or “not applicable,” our prior findings make clear that your suggested answer would have led the Fire Department to violate the APRA. As an example, in Chase v. Department of Corrections, PR 11-36, we determined that the Department of Corrections violated the APRA when it responded to an inmate’s APRA request by providing a narrative response to the inquiry, and not documents. We explained:

“[b]ecause the ‘source’ documents – which were later provided to you on November 10, 2011 – were available at the time you made your October 27, 2010 request, the DOC should have provided you with those documents at that time. The DOC’s response that the answer to your requests six (6) – nine (9) is \$0.00 was also not appropriate under the APRA. * * * If the DOC did not maintain documents responsive to your requests number six (6) – nine (9), it was obligated to include that reason in its November 4, 2010 response. Rather the DOC indicated the answer to your inquiry was \$0.00, which may or may not indicate that no responsive documents are maintained.”

As another example you reference “Question 40” and suggest that this and other questions asked in the Fire Survey were susceptible to the Fire Department providing documents. While you may be correct that many of the questions you sought answers to could have been responded to through the production of documents, the critical fact remains that unlike Chase your December 2, 2014 cover letter and Fire Survey almost entirely sought answers to questions and not access to documents. See e.g., supra (discussion of Question 1). The Fire Survey attached to this finding, as well as Question 40 depicted supra, make this point clear. Additionally, your rebuttal argument that you believe that “as long as one of our requests for information in the APRA request was an appropriate APRA request, that the entire APRA request cannot be deemed inappropriate,” seems to concede that even you acknowledge that, at a minimum, parts of your Fire Survey do not constitute a proper APRA request.

Although not dispositive, our conclusion that you sought answers to your Fire Survey, rather than actual documents, is buttressed by comments attributed to your Twitter account. Specifically, on January 22, 2015, your Twitter account displayed the following post:

“‘RI’s broken Open Records law: 54 fire dept’s answer ‘how many firefighters’ with a #. @johnstonri sends a list and makes us count.’”

While you have not filed an APRA complaint against the Town of Johnston, your criticism of the Town of Johnston's response, i.e., providing you documents rather than an "answer," is not lost upon this Department. Additional comments and dialogue attributed to your Twitter account further support our conclusion that the focus of the Fire Survey was to obtain answers and not documents. For instance, in response to the above posted comment, another individual queried "[w]hich part of that shows that it's broken?" You replied on January 22, 2015, "[i]nstead of providing the number 87, they instead printed out and scanned two sheets of paper." This exchange supports our conclusion that you sought answers to questions and not documents. In fact, the Twitter account attributable to you criticized the production of documents rather than the providing of a narrative or numerical response, but as detailed herein, the APRA only envisions the production of documents and not the providing of a narrative or numerical response. See e.g., Chase, PR 11-36. Later on January 22, 2015, you posted that "[w]e sent them a 50 question questionnaire. They have not directly answered 1 quest[ion]." The next day, January 23, 2015, another individual posted a comment in response to your posting, advising "You're aware that it's a public *records law and not an open *data law? Some states have the latter." Tellingly, you replied, "Yup. But just because law doesn't compel town to answer doesn't mean town shouldn't supply answer to reasonable question." (Emphasis added). Applied to this case, although we would encourage all public bodies to be responsive to their constituents, the APRA simply does not mandate that a public body must respond to answer questions or interrogatories. As outlined above, the comments attributed to your Twitter account support our conclusion that your December 2, 2014 cover letter and Fire Survey sought answers to questions and did not seek responsive documents.

Despite the foregoing, two (2) questions or categories within your Fire Survey could be interpreted as seeking documents. In particular, "Question 8" relates "[p]lease email me a copy of your most current labor contract."² Additionally, arguably, "Question 49" seeks access to documents since this question provides:

"[p]lease provide in electronic format if possible call logs for all calls dispatched to this station in the last full fiscal year. Logs should include the date, time, and type of call, as well as any notes attached to call as well as equipment dispatched to respond to each call."³

² In fairness (and completeness), your rebuttal acknowledges that it "is likely no labor contract" exists for the Fire Department.

³ We reference that "Question 49" may "arguably" seek access to documents because "Question 49" is prefaced by "Question 37," which relates:

"[f]or each fire station in your organization, please answer **on a separate page for each active fire station** questions 38 through 49. I have provided pages for 4 stations. Copy blank pages as necessary for additional stations." (Emphasis in original).

Viewing your December 2, 2014 cover letter and attached Fire Survey in the totality, we conclude that Questions 8 and 49 do not alter the overall nature of your Fire Survey or our finding.

Although you contend that “APRA does not have any language defining ‘appropriateness’ as it relates to the ratio of valid requests to those that are deemed invalid in a APRA request composed of multiple requests,” federal case law does provide some guidance.⁴ Specifically, in reviewing a broad Freedom of Information Act (“FOIA”) request, a federal district court judge noted that:

“‘it is the requester’s responsibility to frame requests with sufficient particularity to ensure that searches are not unreasonably burdensome, and to enable the searching agency to determine precisely what records are being requested.’ The rationale for this rule [is] that [the Freedom of Information Act] was not intended to reduce government agencies to full-time investigators on behalf of requesters. Therefore, agencies are not required to maintain their records or perform searches which are not compatible with their own document retrieval systems. ‘The linchpin inquiry is whether the agency is able to determine ‘precisely what records [are] being requested’.” Assassination Archives and Research v. Central Intelligence Agency, 720 F.Supp. 217 (D. D.C. 1989)(citations omitted).

Here, there is no question that forty-seven (47) of your forty-nine (49) questions seek narrative answers to questions and do not seek documents. At best, as discussed supra, “Question 8,” and perhaps “Question 49,” can be read to seek access to documents. Considering the overall general nature of your Fire Survey and the fact that at least forty-seven (47) of your forty-nine (49) questions sought a narrative response, combined with your December 2, 2014 cover letter making clear (or at the very least suggesting) that you sought answers to questions, we conclude that the Fire Department did not violate the APRA when it did not respond to your Fire Survey. In sum, when viewed in the totality, your Fire Survey was not an APRA request, and respectfully, you offer no legal authority or persuasive argument to support your claim that the APRA mandates that a public body sift through lengthy surveys or other correspondences to cull out those portions that arguably may seek documents pursuant to the APRA. There is no doubt that similar to Central Intelligence Agency, the APRA requires that a request seeking documents

The inclusion of the above language requesting that “Question 49” be “answer[ed] on a separate page for each active fire station” and to use “blank pages as necessary for additional stations,” suggests that “Question 49” also sought a narrative response rather than seeking documents. At the very least, reviewed in the totality, “Question 49” is ambiguous concerning whether you sought documents or a narrative response.

⁴ The Rhode Island Supreme Court has recognized that “[b]ecause APRA generally mirrors the Freedom of Information Act * * * we find federal case law helpful in interpreting our open record law.” See Brady v. Pawtucket Teachers Alliance, 556 A.2d, 556, 558 n.3 (R.I. 1989). Consistent with this precedent, we likewise “find federal case law helpful in interpreting our open record law.” Id.

be identifiable as a request under the APRA. See e.g., R.I. Gen. Laws § 38-2-3(d) (“A written request for public records need not be made on a form established by a public body if the request is otherwise readily identifiable as a request for public records.”). While we do not foreclose the possibility that under different circumstances, a public body should (and the APRA would require) a response to those portions of a request seeking documents, considering all the factors detailed herein, the December 2, 2014 cover letter and attached Fire Survey failed to identify “precisely what records [are] being requested.” See Central Intelligence Agency, 720 F.Supp. at 217. Indeed, the comment attributed to your Twitter account that “just because law doesn’t compel town to answer doesn’t mean town shouldn’t supply answer to reasonable question” seems to aptly summarize this matter.

Lastly, you contend that “[a]rguments about the legitimacy of the APRA request do not absolve the [Fire] Department from violating APRA by failing to respond to the original request in any way” and that “[i]t is not incumbent on the APRA requestor to dictate to the public body which documents contain the data requested.” While we generally agree that upon receipt of an APRA request a public body must provide a response within a specified time period, see e.g., R.I. Gen. Laws § 38-2-7, this obligation is not triggered until a valid APRA request is received. See Cervasio v. Foster Town Council et. al., PR 99-16 (no violation where Town did not respond to list of questions). Your assertion presumes that a valid APRA request has been made and, as detailed above, the substance of your December 2, 2014 cover letter and Fire Survey does not represent an APRA request and this Department is aware of no authority, and you present none, supporting the argument that a public body must respond in accordance with the APRA when it receives a “survey” or a request for answers to questions in circumstances such as those presented herein. Of course, a public body that decides to forego a correspondence under the mistaken belief that a particular inquiry does not fall within the scope of the APRA runs the risk that this Department may determine otherwise. See IBPO Local 302, PR 14-34 (rejecting “Town’s argument that the Union’s September 3, 2014 APRA request was a ‘request for information’”).

Related to the foregoing argument, you also suggest that in many situations you were unable to “state which specific APRA – susceptible document we wanted by name – we were only able to state what information we were interested in receiving.” To be clear, our finding rests upon the evidence that you almost entirely sought answers to questions to the exclusion of documents, and this was demonstrated in numerous ways detailed in this finding. Stated another way, this is not a case of an inartful APRA request that sought documents; this is a case of an inquiry that sought answers to questions. This latter category does not fall within the ambit of the APRA.

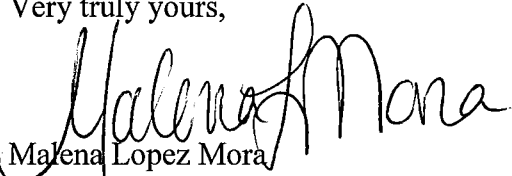
Consistent with federal case law, this Department has frequently advised that it is the requester’s responsibility to indicate what documents are being sought under the APRA. See Campbell v. Coastal Resources Management Council, PR 08-33. Equally, we have also indicated that the APRA, and requests made pursuant to the APRA, must be construed in a manner to advance the purpose of the APRA. These dual directives, inevitably, require requests to be construed on a case-by-case basis taking into consideration the totality of the circumstances. See Schifino v. East Providence School Department, PR 09-35. Accordingly, based on the totality of the circumstances in the present case, we conclude that the Fire Survey was not a proper APRA

request and, therefore, the Fire Department did not violate the APRA by not responding to the Fire Survey.

Although the Attorney General will not file suit in this matter, nothing precludes an individual from pursuing a complaint in the Superior Court. Please be advised that we are closing our file as of the date of this letter.

We thank you for your interest in keeping government open and accountable to the public.

Very truly yours,

A handwritten signature in black ink, appearing to read "Malena Lopez Mora". The signature is fluid and cursive, with the first name "Malena" being more prominent.

Malena Lopez Mora
Special Assistant Attorney General
Extension 2307

Cc: Katherine A. Merolla, Esquire.

Fire data survey by municipality/fire district

Personnel questions

- 1) How many full time, paid employees are employed by your organization? This number should include all administrative staff including for example secretarial and tax collection and assessment, all levels of management and all full time, professional paid firefighters including EMS staff employed by your organization.

Answer: _____

- 2) How many administrative staff including secretarial, tax collection and assessment or any other administrative functions are employed by your organization?

Answer: _____

- 3) How many management employees (including titles like chief, fire marshal or any other paid full time employee who is not considered administrative but is also not considered a paid, full time fire professional) are employed by your organization?

Answer: _____

- 4) How many paid, full time, professional firefighters (including EMS) are employed by your organization?

Answer: _____

- 5) How many on-call firefighters (not paid, full time professional firefighters but firefighters paid hourly when needed) are employed by your organization?

Answer: _____

- 6) How many unpaid volunteer firefighters are associated with your organization?

Answer: _____

- 7) How many EMS staff in total are employed by your organization?

Answer: _____

Labor contract questions

- 8) Please email me a copy of your most current labor contract.
- 9) What is the percentage of officers (Chiefs, Captains, Lieutenants) to firefighters (Privates)?

Answer: _____

- 10) How many paid holidays do firefighters receive?

Answer: _____

- 11) What is the compensation for holiday if a firefighter is not working on that day?

Answer: _____

- 12) What is the compensation for a holiday if a firefighter is working on that day?

Answer: _____

- 13) Please list your minimum manning standard and how it has changed over the last ten years (for example, 2004 3, 2007 4, 2012 5):

Answer: _____

Answer: _____

Answer: _____

Answer: _____

- 14) What is the health plan for your employees (BC/BS, United, etc)?

Answer: _____

- 15) What is the health plan deductible and is the deductible reimbursed by the district?

Answer: _____

Employee Cost questions

16) In the last full fiscal year, how much did your organization spend on overtime pay in aggregate?

Answer: _____

17) Do your paid, full time professional firefighters receive a pharmacy debit and/or credit card which is paid for by your organization and not paid for by your paid, full time, professional firefighters?

Answer: _____

18) If yes to #17, please provide the aggregate amount spent for all such pharmacy debit and/or credit cards in the last full fiscal year.

Answer: _____

19) In the last full fiscal year, what was the actual total amount of money spent for your organization?

Answer: _____

20) If your organization has issued debt in the form of bonds or other forms of borrowing or has outstanding loans, please provide the aggregate amount of debt owed by your organization.

Answer: _____

21) How many people are receiving disability pensions due to their work with your organization?

Answer: _____

Scope of Protection questions

22) How many households are inside of the area covered by your organization?

Answer: _____

23) How many individuals live inside the area covered by your organization?

Answer: _____

24) How many businesses are inside of the area covered by your organization?

Answer: _____

25) How many 'fire box' style alarms are installed in buildings covered by your organization?

Answer: _____

26) What is the square mileage of the area covered by your organization?

Answer: _____

Equipment/Vehicle Survey

27) How many active (not closed) fire stations are in your organization?

Answer: _____

28) How many active firefighting trucks are there in total in your organization (engines, tankers, ladders, heavy rescues, hazmat, etc)

Answer: _____

29) How many reserve firefighting trucks are there in total in your organization (engines, tankers, ladders, heavy rescues, hazmat, etc)

Answer: _____

30) How many active rescue vehicles are there in total in your organization?

Answer: _____

31) How many reserve rescue vehicles are there in total in your organization?

Answer: _____

32) How many fireboats are there in total in your organization?

Answer: _____

Annual Rescue/Response calls for the district

33) How many rescue runs were required of your fireboat or boats (if you have any) in the last fiscal year?

Answer: _____

34) How many working fires did your organization extinguish in the last fiscal year?

Answer: _____

35) How many false alarms (calls for fire response where there was no fire) did your organization respond to in the last fiscal year?

Answer: _____

36) How many rescue calls did your organization respond to in the last fiscal year?

Answer: _____

37) For each fire station in your organization, please answer **on a separate page for each active fire station** questions 38 through 49. I have provided pages for 4 stations. Copy blank pages as necessary for additional stations.

38) Name of fire station: _____

39) Full address of fire station: _____

40) Equipment at station

Description (Engine, Ladder, Rescue, etc)	Designation (E1, R2, for example)	Reserve (Y/N)

41) Number of rescue calls dispatched to station in last full fiscal year

Answer: _____

42) Number of fire response (non-rescue) calls dispatched to station in last full year

Answer: _____

43) Number of households covered by station

Answer: _____

44) Number of business buildings covered by station

Answer: _____

45) Number of people living in area covered by station

Answer: _____

46) Area in square miles covered by station

Answer: _____

47) Number of EMS staff operating out of this station

Answer: _____

48) Number of professional fire fighting staff (not EMS) operating out of this station

Answer: _____

49) Please provide in electronic format if possible call logs for all calls dispatched to this station in the last full fiscal year. Logs should include the date, time, and type of call, as well as any notes attached to call as well as equipment dispatched to respond to each call.

38) Name of fire station: _____

39) Full Address of Fire Station: _____

40) Equipment at station

Description (Engine, Ladder, Rescue, etc)	Designation (E1, R2, for example)	Reserve (Y/N)

41) Number of rescue calls dispatched to station in last full fiscal year

Answer: _____

42) Number of fire response (non-rescue) calls dispatched to station in last full year

Answer: _____

43) Number of households covered by station

Answer: _____

44) Number of business buildings covered by station

Answer: _____

45) Number of people living in area covered by station

Answer: _____

46) Area in square miles covered by station

Answer: _____

47) Number of EMS staff operating out of this station

Answer: _____

48) Number of professional fire fighting staff (not EMS) operating out of this station

Answer: _____

49) Please provide in electronic format if possible call logs for all calls dispatched to this station in the last full fiscal year. Logs should include the date, time, and type of call, as well as any notes attached to call as well as equipment dispatched to respond to each call.

38) Name of fire station: _____

39) Full Address of Fire Station: _____

40) Equipment at station

Description (Engine, Ladder, Rescue, etc)	Designation (E1, R2, for example)	Reserve (Y/N)

41) Number of rescue calls dispatched to station in last full fiscal year

Answer: _____

42) Number of fire response (non-rescue) calls dispatched to station in last full year

Answer: _____

43) Number of households covered by station

Answer: _____

44) Number of business buildings covered by station

Answer: _____

45) Number of people living in area covered by station

Answer: _____

46) Area in square miles covered by station

Answer: _____

47) Number of EMS staff operating out of this station

Answer: _____

48) Number of professional fire fighting staff (not EMS) operating out of this station

Answer: _____

49) Please provide in electronic format if possible call logs for all calls dispatched to this station in the last full fiscal year. Logs should include the date, time, and type of call, as well as any notes attached to call as well as equipment dispatched to respond to each call.

1) Name of fire station: _____

39) Full Address of Fire Station: _____

40) Equipment at station

Description (Engine, Ladder, Rescue, etc)	Designation (E1, R2, for example)	Reserve (Y/N)

41) Number of rescue calls dispatched to station in last full fiscal year

Answer: _____

42) Number of fire response (non-rescue) calls dispatched to station in last full year

Answer: _____

43) Number of households covered by station

Answer: _____

44) Number of business buildings covered by station

Answer: _____

45) Number of people living in area covered by station

Answer: _____

46) Area in square miles covered by station

Answer: _____

47) Number of EMS staff operating out of this station

Answer: _____

48) Number of professional fire fighting staff (not EMS) operating out of this station

Answer: _____

49) Please provide in electronic format if possible call logs for all calls dispatched to this station in the last full fiscal year. Logs should include the date, time, and type of call, as well as any notes attached to call as well as equipment dispatched to respond to each call.